

**NATIONAL HEALTH MISSION:: TELANGANA STATE.
Notification No. 05/2022.**

GUIDELINES

**Recruitment for the post of Consultants on Outsourcing basis
through Walk-in-Interview under National Health Mission to work at State Programme
Management Unit (SPMU), Hyderabad.**

Eligible candidates are invited to apply for appointment on Outsourcing basis for the following vacant posts under National Health Mission.

Sl. No.	Name of the post	No. of vacant posts	Educational qualification	Minimum Experience required	Remuneration per month	Date & Timings, Venue of Walk-in-Interview
1	Consultant Sustainability & Surveillance	(01)	MBBS/Dental/AYUSH/Nursing/Post Graduate with Masters in Hospital Administration/Health Management	MHA-Full time or equivalent with 05 years experience in quality at State Level or handling large private entities.	Rs.60,000/-	<p align="center"><u>Date & Timings</u> 14-11-2022 from 10.00 A.M onwards. <u>Venue:</u> O/o Mission Director & CHFV., 4th Floor, DM&HS Campus, Koti, Hyderabad.</p>
2	Consultant Quality improvement	(01)	Post Graduate Degree with Masters in Hospital Management.	05 years of work experience in Quality at State Level or handling large private entities.	Rs.60,000/-	
3	Consultant Quality Monitoring.	(01)	Post Graduate Degree with Masters in Hospital Management.	05 years of work experience in Quality at State Level or handling large private entities	Rs.60,000/-	
4	Consultant – State Quality Assessor	(01)	Post Graduate Degree with Masters in Hospital Management.	05 years of work experience in Quality at State Level or handling large private entities.	Rs.60,000/-.	
5	Consultant – Quality Analyst	(01)	Post Graduate Degree with Masters in Hospital Management.	05 years of work experience in Quality at State Level or handling large private entities.	Rs.60,000/-	

Note:

The vacancies shown may increase or decrease depending on the requirement of NHM by the time of conclusion of this Notification Process.

Eligibility Criteria:

i. **Educational Qualifications:**

Applicant must possess the Educational Qualification from a Government recognized University and Experience as mentioned in the table above, for the post.

(1) Selection Criteria:

Candidates will be selected on the Merit of their Academic Qualifications, Experience Profile and Performance in the Interview. A minimum cut off marks need to be obtained by candidates for selection at the discretion of the Commissioner of Health & Family Welfare and Mission Director, National Health Mission, T.S., Hyderabad.

Weightage of Marks:

S. No.	Name of the Post	Qualification	Experience/ Trainings	Interview	Total
1	Five Consultants	50	15	35	100

The Minimum Age is 18 and Maximum Age is 44years as per G.O.Ms.No.42, dated 19-03-2022 of General Administration (Services-A) Department, Government of Telangana. The Upper Age limit shall be reckoned as on 01-07-2022 with the following relaxations:

Community	Upper Age limit
FOR THE CANDIDATES BELONGING TO STATE OF TELANGANA	
OCs, BCs (Not belonging to Non-Creamy Layer)	44
SCs, STs BCs & EWCs (belonging to Non-Creamy Layer), Ex-Service Men/Women (SC/ST/BC (Non-Creamy layer only)),	49
Physically Challenged	54
Ex-Service Men/Women (OC / BC (Not belonging to Non-Creamy Layer)) in addition to the length of service in the armed forces	47
FOR THE CANDIDATES BELONGING TO OTHER STATES	
For all categories	44

(2) Instructions to the Candidates:

- (i) Candidates shall download the Application Form and fill the same.
- (ii) The following Copies of Certificates with self-attestation shall be enclosed to the Application Form:
 - 1) Recent Passport size Photograph.
 - 2) Aadhar Card.
 - 3) SSC/Date of Birth Certificate issued by the Competent Authority of the Government, for proof of Age
 - 4) Community Certificate/EWC Certificate/Ex-Servicemen/NCC/Physically Handicapped Certificate, whichever is applicable.
 - 5) Studentship/Bonafide Certificate issued by School Authorities for Regular Students and for Private Students Certificate of Residence issued by concerned Authorities of Government for classes studied from 1st to 10th.
 - 6) Qualifying Educational Certificates.
 - 7) Certificates of attending Workshops/Training.
 - 8) Experience Certificates clearly mentioning the "From" and "To" dates.

Roles & Responsibilities of Consultant Sustainable & Surveillance

1. To conduct Surveillance assessment for every certified facility once in every 4 Months for Monitoring
2. Identification, Planning and Implementing Quality Improvement projects for Every Hospital based on Trend of Key Performance Indicators and department outcome Indicators. In each Hospital 4 Projects in a year.
3. Collection, compilation and regular updation of outcome and KPI from all certified secondary care facilities.
4. Regular monitoring and evolution of Patient complaints received by 'Mera Aspataal' application
5. Capturing of All types of Incidents at pertaining to direct Patient safety and other incidents which occurs in the Hospital.
 - a. Major Clinical Incidents (Mortality or Morbidity due to Medical Negligence or due to Non-availability of staff)
 - b. Medication safety Related Incidents
 - c. Patients Rights violation incidents
 - d. Accidents and Dangerous incidents (Fire, Civil, etc., which directly harms the patients)
 - e. Major Breakdown of services due to equipment breakdown
 - f. Incidents related to Blood Transfusions
6. Measuring the Quality of Performance of outsourced services (Mechanized Laundry, Sanitation, Dietary)
7. To take steps for Legal compliances to the Hospitals
8. To conduct State Level trainings on Quality Tools implementation for quality improvement
9. Attend to the district level DQAC and DQAU meetings which will be conducted at district level.
10. Activities related to reduce the Hospital acquired infection rates in the hospital.

Roles & Responsibilities of Consultant Quality Improvement

1. Coordinating and promoting quality related activities and advocacy across the state.
2. To assist, support, conduct assessment & scoring as well as mentoring public health facilities (including Urban health facilities) for certification.
3. Facilitate selection of facilities for state and National Certification and support in the certification process.
4. Grading of healthcare facilities on the basis of scores achieved during quality assessments
5. Estimating state's requirements (in terms of Structure, Process and outputs) for improving quality of healthcare services.
6. Review the status of QA activities in districts.
7. Providing support to Districts in taking appropriate and time-bound actions on closure of the gaps, identified during the assessments.
8. Conducting workshops and training for district personnel on QA and Certification of healthcare facilities.
9. Providing necessary support to DQAC/ DQAU in the area of Quality Improvement and Certification.
10. Ensuring conduct of meetings regularly & taking follow-up actions and presenting 'Action taken report (ATR)' in the SQAC meetings. Ensuring reports and meetings' minutes are displayed on state's website.
11. Advise on the further development of Quality and patient safety across health facilities in the state.
12. Monitoring of recording / reporting system through field visits and submit the visit reports with appropriate suggestions / actions for improvement.
13. To facilitate state and National level assessment and liaison with the Certification for audits, surveillance and re-certification
14. To facilitate customization of NQAS standards as per state's requirements in collaboration with NHSRC.
15. To assist the State Quality Nodal Officer for quality improvement in discharging his duties.
16. Submit QA and related domain reports to MoHFW/NHSRC as and when requested
17. To attend to any other duties / responsibilities assigned by the authorities and the reporting officer.
18. Ensure recording and documentation of all the achievements/learnings and submitting the same to NHSRC/MoHFW regularly.

Roles & Responsibilities of Consultant Quality Monitoring

1. Help the State to create Quality Dashboard to monitor districts' performance.
2. Ensure reporting, monitoring and analysis of monthly Key Performance Indicators (KPI) and other quality indicators as per scope quality assurance initiatives from all districts and Review of KPIs and presenting analysis findings to SQAC.
3. Monitoring the sustenance of the initiatives undertaken to improve quality. Enabling district teams to use data for the improvement.
4. Ensure a mechanism of collation, reporting and analysis of patient feedback system in all the districts through patient satisfaction survey and "Mera Aspataal".
- 5.. Collection, compilation and regular updation of data from various sources - Census, HMIS, Periodical surveys (NSSO, NFHS, SRS, AHS, etc), and reports etc.
6. To regularly update SQAC of emerging and changing trends.
7. Capacity building and mentoring of District Consultant (statistics/demographics/HMIS).
8. To conduct trainings on how to use data for informed decision making and planning e.g., basic graphical representation and understanding the trends and shifts, Statistical Process Control, measure of variance, reducing defects and errors for quality improvement.
11. Monitoring of recording / reporting system through field visits and submit the visit reports with appropriate suggestions / actions for improvement.
12. To provide necessary statistical support to technical consultants of SQAC and DQAC. To provide necessary information to the relevant consultant.
13. Submission of reports to Govt. of India / NHSRC as per GOI guidelines / instructions.
14. To assist the State nodal officer for Quality Improvement in discharging his/her duties.
15. To submit timely reports to MoHFW/NHSRC for all QA activities in the State.
16. To attend to any other duties /responsibilities assigned by the SQAC.
17. Ensure recording and documentation of all the achievements/learnings and submitting the same to MoHFW /NHSRC regularly.

Roles & Responsibilities of Consultant- State Quality Assessor

1. To assist, support, conduct assessment & scoring as well as mentoring public health facilities (including Urban health facilities) for certification.
2. Monitoring of recording / reporting system through field visits and submit the visit reports with appropriate suggestions / actions for improvement.
3. To facilitate state and National level assessment and liaison with the Certification for audits, surveillance and re-certification
4. To assist, support, conduct assessment & score, identify of gaps and regular mentoring public health facilities for certification (including Urban Health facilities) in the district.
5. Grading of health facilities based on basis of scores achieved during quality assessments.

6. Ensure conduct of meeting regularly & taking follow-up actions and presenting 'Action taken report (ATR) in the SQAC meeting. Ensuring reports and meetings' minutes are displayed on state's website.
7. Ensure recording and documentation of all the achievements/learnings and submitting the same to MoHFW /NHSRC regularly.

Roles & Responsibilities of Consultant- Quality Analyst

1. Help the State to create Quality Dashboard to monitor districts' performance.
2. To provide necessary statistical support to technical consultants of SQAC and DQAC. To provide necessary information to the relevant consultant.
3. To provide necessary statistical support to technical consultants of SQAC and DQAC. To provide necessary information to the relevant consultant.
4. Collection, compilation and regular updation of data from various sources - Census, HMIS, Periodical surveys (NSSO, NFHS, SRS, AHS, etc), and reports etc.
5. To conduct trainings on how to use data for informed decision making and planning e.g., basic graphical representation and understanding the trends and shifts, Statistical Process Control, measure of variance, reducing defects and errors for quality improvement.
6. Monitoring of recording / reporting system through field visits and submit the visit reports with appropriate suggestions / actions for improvement.
7. To provide necessary statistical support to technical consultants of SQAC and DQAC. To provide necessary information to the relevant consultant.
8. Collection, compilation and regular updation of data from various sources - Census, HMIS, Periodical surveys (NSSO, NFHS, SRS, AHS, etc), and reports etc.

(03) GENERAL INFORMATION:

1. The MD-NHM&CH&FW, reserves the right to change/modify/Cancel the selection process at any time, during the process. The decision of the MD-NHM&CH&FW will be final and binding.
2. The Mode of Appointment is Outsourcing basis..
3. No TA/DA will be paid to the candidates for attending the interviews.
4. Appointees will work under the overall administrative control of MD-NHM & CH&FW., till the need ceases.
5. The Resignation notice period shall be (30) days from employee's side.
6. The posts notified are not permanent / regular Government posts and purely temporary.
7. All Candidates are advised to furnish true and correct data and for any wrong information provided, the candidates will be held responsible for the same.
8. The selected candidates will be intimated through email/official communication.
9. The selected candidates will have to perform tours.
10. Their performance will be evaluated from time to time and also the same will be considered for Extension/Termination of their service, in case of future requirements.

Sd/-
Smt.Sweta Mohanty, IAS.,
Commissioner, H&FW and
Mission Director, NHM.